



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CAMP MANITO-WISH YMCA – CONTRACT DRIVER

MINIMUM QUALIFICATIONS:

1. Minimum of 21 years of age
2. Valid driver's license and no traffic violations within 12 months of starting date of employment
3. Experience driving large multi-passenger vehicles (including 15 passenger vans)
4. Experience driving loaded boat and cargo trailers
5. Desire and proven ability to positively interact with youth
6. Certified in Standard First Aid and CPR (preferred)
7. Good character role model able to demonstrate optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability

RESPONSIBLE TO: Program Director- Wilderness Program or Camp Director

ESSENTIAL FUNCTIONS:

1. Able to complete Camp Manito-wish's driver training course and all its requirements
2. Follow the rules of the road and Camp driving procedures
3. Safely transport campers and staff to needed destination
4. Ability to effectively communicate and work with campers as related to age and skill levels, providing necessary coordination, instruction and appropriate supervision
5. Ability to effectively communicate and work with staff as related to skill levels, providing necessary coordination
6. Able and willing to accommodate and provide equitable experiences to diverse groups of people
7. Visual and auditory ability to identify and respond to environmental and other hazards
8. Physical ability to respond appropriately to situations requiring first aid, fire evacuation and accidents
9. Ability to work outdoors in diverse weather conditions, while safety is a top priority, candidates should be prepared for exposure to varying weather conditions
10. Able to drive for up to 6 hours in any given day

SPECIFIC RESPONSIBILITIES:

1. Drive for Camp on an as needed basis
2. Be familiar with and follow procedures for reporting accidents, injuries, incidents, safety check, pre-trip check, backing up, loading, unloading, trailer attaching/detaching and vehicle/trailer break down
3. Teach and monitor proper use of seat-belts, safe loading and unloading, proper behavior on the vehicle, and other aspects of vehicle safety
4. Keep records on vehicle maintenance and mileage
5. Assist in keeping vehicles and trailers clean and well-maintained
6. Provide leadership for and during emergency procedures, in both drills and implementation in case of emergencies
7. Actively participate in all training sessions when applicable
8. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements
9. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
10. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
11. Uphold rules and policies associated with Camp Manito-wish YMCA
12. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment
13. Perform other duties as assigned