



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CAMP MANITO-WISH YMCA – OUTPOST LOGISTICAL ASSISTANT

MINIMUM QUALIFICATIONS:

1. Minimum of 20 years old
2. Previous leadership experience
3. Knowledge of camping equipment maintenance and care
4. Ability to work independently and meet deadlines
5. Certification in Lifeguard training, CPR, and Wilderness First Responder
6. Desire and proven ability to work with children
7. Ability to teach and model optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability

RESPONSIBLE TO: Outpost Director, Program Director

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work effectively with groups of campers (age and skill levels), and provide necessary instruction to campers
2. Must be able to relate effectively to diverse groups of people
3. Ability to observe camper's behavior, assess its appropriateness, enforce safety regulations and emergency procedures, and apply appropriate behavior management techniques
4. Visual and auditory ability to identify and respond to environmental and other hazards related to the Outpost program and the trail
5. Physical ability to respond appropriately to situations requiring first aid, fire evacuation and illness
6. Possess strength and endurance required to maintain constant supervision of staff and campers
7. Cognitive and communication abilities to plan and conduct activities to achieve camper/staff development

SPECIFIC RESPONSIBILITIES:

1. Maintain Manito-wish philosophies and high tripping standards
2. Assist in food pack-out and equipment related duties
3. Drive as needed (those that are at least 21)
4. Assist in the Summer Camp Trips Department or other Program Areas as needed
5. Assist in organizing tripping workshops; Train and teach tripping skills to staff and campers
6. Repair and maintain equipment pertaining to the Outpost program and work with campers and counselors to stress care of equipment
7. Take responsibility for a trip group during activity periods, meals, and at night as necessary
8. Attend each meal when not on time off
9. Actively participate in all training sessions
10. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements
11. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
12. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
13. Provide opportunities for participant/staff discussion centering on Camp's mission and personal growth
14. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience
15. Capable of effective and sustained mental, emotional, and social interaction with others in the camp's fast-paced, youth-centered, community living environment
16. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment
17. Perform other duties as assigned

TIME OFF:

1. One 24-hour period off per week
2. Any other time off at the discretion of the Outpost Director or the Program Director