



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CAMP MANITO-WISH YMCA - KITCHEN STEWARD: PREP COOK/DISHWASHER

MINIMUM QUALIFICATIONS

1. Minimum 16 years old (must live off site; until the age of 18).
2. Minimum 18 years old (to live on site).
3. If living off site you must have adequate transportation to get to work.
4. Strong and good character: optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability.

RESPONSIBLE TO: Executive Chef
Kitchen Supervisor on duty

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work with groups participating (age and skill levels), and provide necessary instruction to campers.
2. Ability to communicate and train staff and campers in Nash Dining Hall and emergency procedures.
3. Visual and auditory ability to identify and respond to environmental and other hazards.
4. Be friendly and courteous to all.
5. Physical and mental ability to respond appropriately to situations requiring general first aid.
6. Abilities to observe assess & teach appropriate camper & staff behavior and enforce. Environmental Stewardship guidelines, safety regulations and emergency procedures.
7. Must be able to relate effectively to diverse groups of people.

SPECIFIC RESPONSIBILITIES:

1. **Prep work Duties:**
 - Follow all ServSafe protocols
 - Work with shift supervisor to prep and prepare the daily meals.
 - Help put food orders away and organize cooler/freezer/dry storage.
 - Help dining room supervisor set up and break down Annex.
 - Help serve prepared food to Nash waiters and take appropriate actions with returning food after meals are served.
2. **Dish room personnel are responsible for:**
 - Food handling, putting away food orders, washing the dishes and keeping the dish room clean.
 - You set up dish machine and break it down after each meal and de-lime the machine 1-2 times weekly.
 - Placement and removal of floor mats in Kitchen and dish room.
 - Take out trash, compost and recycling after or as needed, during each shift.
 - Sweep and mop floors as needed and before ending each shift.
 - Keeping dish racks and all silverware racks clean and orderly.
 - Keep a temperature chart for the dish machine according to the directions on the chart.
3. Actively participate in all required staff training sessions.
4. "Convoy" - act as camp representative on buses/vans bringing campers to and from camp at start and end of session as necessary
5. Being on time for each shift is expected. Come ready to work.
6. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements.
7. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility.
8. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA.
9. Provide opportunities for camper/staff discussion centering on Camp's mission and personal growth.
10. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience.
11. Capable of effective and sustained mental, emotional, and social interaction with others in the camp's fast-paced, youth-centered, community living environment.

12. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment.
13. Perform other duties as assigned.

TIME OFF:

1. Schedules are made according to camper counts and trail schedules.
2. All schedule changes must be approved by the Executive Chef.
3. When switching shifts with another shift both persons have to clear it with the Executive Chef in person.
4. All schedule requests are on a first come first served basis.
5. You will have (1) 24 hr. shift off a week, with the possibility of more depending on in camp #'s & schedules.