



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **CAMP MANITO-WISH YMCA - HEAD SAILOR**

### **MINIMUM QUALIFICATIONS:**

1. Minimum of 20 years old
2. Previous leadership experience
3. Desire and proven ability to positively interact, teach, build confidence and self-esteem and work with children and staff in wilderness and "in-camp" settings
4. Knowledge of how to sail Butterflies, Scows, Lasers, and sail boards and maintain them
5. Knowledge of boat maintenance and care
6. Certified in Lifeguard Training (LGT)/Wilderness Water Safety (WWS), Standard First Aid/Wilderness First Aid (WFA) and CPR (Certifications may be obtained through Camp Manito-wish prior to first day of work)
7. Good written and verbal communication skills
8. Strong and good character: Optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability

**RESPONSIBLE TO:** Waterfront Director  
Program Staff Director  
Summer Program Director

### **ESSENTIAL FUNCTIONS:**

1. Ability to communicate and work with groups participating (age and skill levels), and provide necessary instruction to campers and staff
2. Must be able to relate effectively to diverse groups of people
3. Ability to teach sailing skills to participants of various skill levels
4. Ability to operate a motor boat
5. Ability to communicate and train staff and campers in safety regulations and emergency procedures
6. Ability to work independently, meet deadlines, and communicate effectively
7. Physical ability to respond appropriately to situations requiring first aid, fire evacuation and illness
8. Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
9. Comfortable and interested in outdoor living and willing to develop expertise in boating
10. Effectively communicate, plan and conduct activities to achieve camper development
11. Visual and auditory ability to identify and respond to environmental and other hazards related to the in-camp program

### **SPECIFIC RESPONSIBILITIES:**

1. Running a stimulating, safe, progressive, instructional and fun sailing program
2. Manage the risk to best provide a safe sailing area, including: assisting in emergency procedures such as Lost Bather Alert and enforcing rules for sailing area
3. Responsible for program development and delivery in the sailing area
4. Complete lesson plans during training week with updates following through the summer
5. Keep boats in good repair by maintaining a good working inventory of parts, including area clean - up
6. Submit a written report at the end of each session
7. Participate in evening activities, opening/closing day events, and special activities including Open Waterfront.
8. Be a member of a committee - planning special events, activities for the campers, or planning skits
9. Occasional Night Phone Duty
10. Actively participate in all training sessions
11. Attend and be on-time to each meal when not on time-off

12. "Convoy" (act as camp representative) on buses/vans bringing campers to and from camp at start and end of sessions, as necessary
13. "Cunot" - take responsibility for a cabin group during activity periods, meals and at night as necessary
14. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements
15. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
16. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
17. Provide opportunities for camper/staff discussion centering on Camp's mission and personal growth
18. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience
19. Capable of effective and sustained mental, emotional, and social interaction with others in the camp's fast-paced, youth-centered, community living environment
20. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment
21. Perform other duties as assigned

**TIME OFF:**

1. Two 24-hour period and one 12-hour period off per session
2. Any other time off at the discretion of the Waterfront Director