



COVID PLAYBOOK

Hello from Manito-wish! This past year we have worked tirelessly to understand the impacts of COVID-19 on our program and how to implement risk mitigation strategies that will best allow us to run programming at Camp in 2021. This playbook is a collection of best practices that has been informed by guidance provided by the CDC, the American Camping Association, the Association of Camp Nurses, local health agencies, and Camp's medical advisory committee to lower the risk of COVID-19 entering our Camp community and to limit the spread if it does enter our community.

Let us be clear – there is no way to completely eliminate the risk. Camp is using the “[swiss cheese](#)” philosophy as related to risk mitigation to *lower* the risk of spreading COVID-19.

We hope this handbook will provide you enough information about our practices to allow you to make an informed decision about whether to send your camper to Camp this summer.

We also know that the information surrounding COVID-19 continues to change and evolve. As such, this document is a living document. As new information changes and evolves, so too will this handbook to reflect current information.

Camp will look and feel different this year, but we believe that our youth are not only craving, but need a Manito-wish Experience in 2021.

To help prepare you and your campers for this summer, we ask that all parents/guardians review this playbook with their campers.

All staff are required to review this playbook and will be trained to implement these best practices.

For questions about this handbook or anything else at Camp, please contact:

Pat Soldan – Chief Executive Officer
Ben Hoffman – Operations Director
Tracy Watson – Camp Director
Ally Sheehan – Summer Camp Director
Laini Wargo – Program Director
Tim Sheehan – Property Director



Before Camp

In order to lower the risk of COVID-19 entering camp, campers and staff will need to take additional safety measures in the 14 days prior to their arrival.

Self Quarantine

We ask that all staff and participants limit interactions to those inside of their family pod for 14 days prior to their arrival. We ask that if they must leave the house, they wear masks, wash their hands often, and maintain 6-foot physical distancing. We also ask other members of the household to uphold masking, handwashing and physical distancing during this two-week period.

Staff and participants should monitor for [signs and symptoms](#) 14 days prior to arrival to Camp. Additionally, we will be requiring all staff and participants to complete a pre-arrival questionnaire. If you have questions regarding signs and symptoms, please contact your medical provider.

Testing

Camp is working with a medical advisory committee comprised of Camp staff, 3 physicians, and a nurse practitioner. Camp will utilize this expertise combined with the latest best practices to determine the most appropriate testing protocols for staff and participants. You can expect the Camp will require a combination of the following of our participants and staff prior to attendance in the summer of 2021.

1. Proof of a negative PCR COVID-19 test within 3-5 days of arrival
2. Acceptance of testing regimen for the duration of your Camp stay

If a staff or participant exhibit COVID-19 symptoms in the 14 days prior to arrival, has a positive COVID-19 test, has COVID-19 symptoms on the day of their arrival or has been determined to be a close contact of someone who has tested positive for COVID-19, they will not be permitted to join us at Camp.

Travel To Camp

Camp will continue to provide bus transportation from designated pick up sites. Given the nature of COVID-19, we are encouraging all families who are able, to consider dropping their camper off at Camp. To limit potential exposure and ensure a timely drop off, we ask all guardians to wear masks and remain in their vehicles for the duration of drop off.

Personal Vehicle Drop off at Camp

On-site drop off at camp will look different in 2021. Please follow signs and staff direction to help guide you through the process. Prior to exiting your vehicle, Camp staff or volunteers will ask your participant symptom screening questions and complete a temperature check. If the participant is exhibiting any symptoms or has



a temperature of 100.4 degrees or higher, they will not be permitted to join us at Camp.

Upon a successful screening, Camp staff will help unload the camper(s) luggage, escort them through the health center, and escort them to their cabin. To lower the risk of spreading COVID-19 on Camp property, parents will not be allowed to walk the grounds.

Bus Transportation

Please follow signs and staff direction to help guide you through the process of bus drop off. Prior to exiting your vehicle, Camp staff or volunteers will ask your participant symptom screening questions and perform a temperature check. If the participant is exhibiting any symptoms or has a temperature of 100.4 degrees or higher, they will not be permitted to enter the bus or join us at Camp.

Upon a successful screening, Camp staff will help unload the camper(s) luggage, load it on the bus, and allow your camper entrance to the bus. To lower the risk of spreading COVID-19, we ask that parents and families remain in their vehicle during drop off.

The following precautions will be taken for the duration of the bus ride to Camp:

- Each camper will be issued a sanitization kit to sanitize their space on the bus
- All campers and staff will be required to wear a mask for the duration of the trip
- Windows may remain open for the duration of the ride
- The number of available seats will be reduced to allow for additional spacing

During Camp

In order to lower the risk of the transmission of COVID-19 in Camp, we have adjusted our camp procedures, policies, and lowered our capacity. We may need to change any or all of these procedure as we adapt to the latest data and guidance from public health officials.

These expectations will be announced to all campers during the first days of camp and throughout their time at Camp as needed.

Testing & Quarantine

Camp will be requiring proof of a negative [COVID-19 PCR test](#) within 3-5 days prior to attending camp. Camp will be implementing a rigorous testing protocol to monitor campers & staff for the virus and to limit the spread of COVID-19 should it enter our Camp community. *At this time**, those testing strategies will include the following:



1. Upon arrival to Camp, all campers and staff will complete a rapid antigen test.
 - a. A positive test COVID-19 test will mean participants are not able to attend Camp
2. On or about day 4, all campers & staff will receive an additional antigen test to ensure they did not contract the virus on their travels to Camp.
3. On or about day 7 campers and staff will complete an additional round of rapid antigen tests.
4. For the remainder of Camp, we will complete surveillance testing in small samples of our population.

* As testing best practices evolve, so too will our protocols.

In addition to testing, Camp will be utilizing the use of pods. Wherein each cabin group will live, eat, wash and do most activities together as a pod. When pods need to interact for programs or activities, mitigation measures such as physical distancing or facemasks will be utilized as appropriate.

Mask Wearing Policy

In order to contain possible exposure and spread of COVID-19, Camp will be requiring the use of [facemasks](#) that cover both the nose and mouth when campers and staff have interactions that include people outside of their pod. Additionally facemasks will be required in common areas of all buildings.

The exception to this rule is if there is ONLY one cabin in the space, then no mask is required because everyone is in the same pod.

Masks will not be required when:

- Campers and/or staff are located inside their own cabin with their own pod
- Campers and/or staff are outdoors and more than 6 feet apart
- Campers and/or staff are seated at their table and eating
- Camper and/or staff are taking showers or brushing teeth
- Campers and/or staff are taking part in waterfront activities

Cleaning, Handwashing & Sanitization Procedures

Camp has also increased our cleaning processes. Our cleaning processes follow current recommendations of the Centers for Disease Control and Prevention (CDC) and the Wisconsin Department of Health.

Cleaning around Camp is a two-step process: Cleaning and Disinfection. Cleaning entails washing with soap and water to remove dirt from a surface. Once a surface has been cleaned, disinfection with an approved disinfectant is performed.

In some areas around the property, you will notice staff performing different levels of cleaning as determined by the specific areas frequency of use. Expect frequently touched surfaces, washhouses, restrooms, and shared spaces to be cleaned and disinfected a minimum of once daily. In our more high use areas expect cleaning and disinfection to occur more frequently.



Handwashing continues to be a very important risk mitigation step as it helps stop the spread of germs. In addition to the lavatory sinks, found in all restrooms around Camp, you will find additional handwashing stations throughout Camp and hand sanitizer, which will be used when, water and soap is not available.

All staff will be equipped with hand sanitizer to encourage frequent use.

Meals

Prior to meals in Nash lodge or on the trail, all campers will be instructed to wash their hands with soap and water or to utilize hand sanitizer as appropriate.

Meal service in Nash will continue to be family style, however the location of meals and timing may be different than what you are used to. Meals may be served inside Nash, outside in the pavilion, or under a tent.

Cabins will eat together in pods and staff will be responsible for serving food.

Program Areas

Camp will apply many of the mitigation strategies described above to our program areas at Camp. In general, here are some modifications your camper can expect at program areas:

- Washing or sanitizing hands prior to the start of an activity.
- Participating within your pod.
- Maintaining physical distancing and mask wearing as needed if multiple pods are together.
- Program staff will wear masks at all areas as appropriate.
- Games will be modified to limit interactions like holding hands, linking elbows, etc.
- Equipment will be sprayed and wiped down in between group use.
- Washing or sanitizing hands following the end of an activity.

Inside the Cabin

While inside their cabin with their pod, campers and staff do not need to wear facemasks.

Campers will only be allowed on their own beds and should not touch other camper's clothes or equipment.

Campers in bunk beds will be required to sleep in opposite directions. (Head to toe)

Shower Time/Wash House Use

Cabin groups will have assigned shower times. Campers should avoid sharing bathroom supplies. Campers need to bring their own supplies and a container for toiletries.



Washhouses will be available for use when nature calls. Campers and staff should wear masks upon entering the building and all campers and staff should wash their hands and sanitize after using the bathroom.

Trail

Trail is a special part of Camp life. To help limit the risk of exposure and spread of COVID-19. Camp's risk mitigation strategy as related to trail is based on our five pillars:

- Appropriate Screening
- Intentional Distancing & Use of POD's
- Diligent Hygiene
- Consistent Facemask Usage (as appropriate)
- Cleaning & Disinfecting

Individually, these pillars are inadequate to mitigate the risk COVID-19 poses to our community. When layered and diligently practiced, they are designed to minimize the risk of contracting COVID-19 while on the trail & in Camp. These are intended to work in concert with our normal policies and practices related to cleaning, health, medical concerns, and infectious disease. In some cases, they may conflict with those typical practices; in such cases, these new protocols will supersede existing practices.

Policy & Procedure for Suspected COVID-19 Symptoms and/or Positive COVID Test

Should a camper or staff member begin to exhibit COVID-19 symptoms, they will be immediately removed from their pod to allow for health center evaluation. If determined necessary, the participant will be quarantined, and tested for COVID-19.

If a rapid test is positive for COVID-19, the following steps will be taken:

1. Camper or staff will have a PCR test completed to confirm the positive test.
2. Camper or staff will remain in [quarantine](#) until the results of the test are confirmed.
3. [Contact tracing](#) will be completed and additional tests administered as warranted.
4. While maintaining confidentiality, Camp will notify the parents of the affected participants and the steps that Camp has taken.
5. Upon confirmation of a positive test, parents will be notified and the participant will be removed from the property as soon as possible and as warranted.



Visitor Days

Unfortunately, to ensure we do not inadvertently introduce COVID-19 to our camper population, visitors will not be allowed this summer. We will also not be running any camp tours with prospective camp families.

Advanced & Expo Trip Paddle Ins & Slideshow

This special day/night is often the penultimate moment for many of our campers and their families as they welcome their participants home following an extended wilderness trip. This year, we will be modifying our paddle in experience for our families. We will not be allowing visitors on site for the duration of the summer. We will however be offering zoom presentations from our participants to share the special moments of the trip with family from far and wide. We hope you will join us virtually to celebrate this amazing accomplishment!

Staff Time Off

Appropriate time off for our staff is crucial to the success of our programming, mental well-being, and care of your children. Staff time off will be incorporated into Camp programming. At this time seasonal staff will not be mandated to remain on Camp property on their time off. They will be expected to abide by a revised code of conduct and will participate in strict testing protocols to lower the risk of transmission.

Camp Vehicles & Transportation

Travel to and from Camp will be required at some point during your Manito-wish Experience.

The following precautions will be taken prior to and for the duration of the trip:

- The vehicle will have been sanitized prior to entry
- All campers and staff will be required to wear a mask for the duration of the trip
- Windows may remain open for the duration of the ride as weather allows
- The number of available seats will be reduced to allow for additional spacing

Camp Deliveries

Camp will continue to allow deliveries for essential items to Camp. This may include UPS, FedEx, USPS, food deliveries, septic, propane, laundry, etc. All vendors will be expected to check in with Camp and to comply with Camp's protocols related to COVID-19 to limit the risk of additional exposure.