



COVID PLAYBOOK

Hello from Manito-wish! This past year we have worked tirelessly to understand the impacts of COVID-19 on our program and how to implement risk mitigation strategies that will best allow us to run programming at Camp in 2021. This playbook is a collection of best practices that has been informed by guidance provided by the CDC, the American Camping Association, the Association of Camp Nurses, local health agencies, and Camp's medical advisory committee to lower the risk of COVID-19 entering our Camp community and to limit the spread if it does enter our community.

Let us be clear – there is no way to completely eliminate the risk. Camp is using the “[swiss cheese](#)” philosophy as related to risk mitigation to *lower* the risk of spreading COVID-19.

We hope this handbook will provide you enough information about our practices to allow you to make an informed decision about whether to send your camper to Camp this summer.

We also know that the information surrounding COVID-19 continues to change and evolve. As such, this document is a living document. As new information changes and evolves, so too will this handbook to reflect current information.

Camp will look and feel different this year, but we believe that our youth are not only craving, but need a Manito-wish Experience in 2021.

To help prepare you and your campers for this summer, we ask that all parents/guardians review this playbook with their campers.

All staff are required to review this playbook and will be trained to implement these best practices.

For questions about this handbook or anything else at Camp, please contact:

Ben Hoffman – Operations Director
Tracy Watson – Camp Director
Ally Sheehan – Summer Camp Director
Laini Wargo – Program Director
Tim Sheehan – Property Director



Before Camp

In order to lower the risk of COVID-19 entering camp, we will need to partner with you and ask our campers and staff to take additional safety measures in the 14 days prior to arrival.

Self Quarantine

We ask that all staff and participants to the best of their ability limit interactions to those inside of their family pod for 14 days prior to their arrival. We ask that if they must leave the house, they wear masks, wash their hands often, and maintain 6-foot physical distancing. We also ask other members of the household to uphold masking, handwashing and physical distancing during this two-week period.

Staff and participants should monitor for [signs and symptoms](#) 14 days prior to arrival to Camp. Additionally, we will be requiring all staff and participants to complete a pre-arrival questionnaire. If you have questions regarding signs and symptoms, please contact your medical provider.

Testing & Vaccinations

Camp is working with a medical advisory committee comprised of Camp staff, 3 physicians, and a nurse practitioner. Camp will utilize this expertise combined with the latest best practices to determine the most appropriate testing protocols for staff and participants. In order to attend Camp this summer, Camp is requiring participation in Camp's testing protocols detailed below or proof that their camper has had their final vaccine dose 2-weeks prior to the start of their camp session.

1. Those who are [fully vaccinated](#)*, have not been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, and are not actively showing [signs or symptoms](#) will be exempt from our testing protocols.
2. Those who have tested positive for COVID-19 in the past 3 months and fully recovered, have not been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, and are not actively showing [signs or symptoms](#) will also be exempt from our testing protocols. Physician documentation will be required.
3. Proof of vaccination or recovered COVID-19 case must be uploaded into your CampDoc profile 1-week prior to the start of your Camp session.

* Fully vaccinated means having had their final dose 2-weeks prior to the start of their camp session.

*For those who **have not completed** their vaccination series, have been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, or are actively showing [signs or symptoms](#), the following will be required:*

1. Proof of a negative PCR COVID-19 test within 3-5 days of arrival
2. Rapid Antigen testing upon arrival to Camp or your bus stop
3. Rapid Antigen testing on or about Day 4 of Camp
4. Surveillance testing of small samples of our Camp population for the remainder of the Camp stay



If a staff or participant is unable or unwilling to complete a vaccination series or participate in successful screening & obtain negative COVID-19 test results prior to Camp, they will not be permitted to join us at Camp.

Camp is pleased to have partnered with [NOVIR](#) to support our testing protocols for all summer programs. This partnership will include an option for you to obtain the required at home PCR testing leading up to Camp and an easy way for you to track your participants test results. Please [register](#) with NOVIR leading up to Camp to ensure you are ready for the summer! All participants and staff – regardless of vaccination status need to register with NOVIR.

Travel To Camp

Camp will continue to provide bus transportation from designated pick up sites. Given the nature of COVID-19, we are encouraging all families who are able, to consider dropping their camper off at Camp. To limit potential exposure and ensure a timely drop off, we ask all guardians to wear masks and remain in their vehicles for the duration of drop off.

Personal Vehicle Drop off at Camp

If you are traveling to Camp in your personal vehicle please take care to protect yourself and your participant from potential exposure by limiting your stops and following good COVID-19 risk mitigation strategies. Upon arrival to Camp, please follow signs and staff direction to help guide you through the process. Prior to exiting your vehicle, Camp staff or volunteers will ask your participant symptom screening questions, complete a temperature check, and will administer the appropriate testing as described above.

Upon a successful screening, Camp staff will help unload the camper(s) luggage, escort them to the health center, and to their cabin. To lower the risk of spreading COVID-19 on Camp property, guardians & guests ***will not be allowed to walk the grounds.***

Bus Transportation

Please follow signs and staff direction to help guide you through the process of bus drop off. Prior to exiting your vehicle, Camp staff or volunteers will ask your participant symptom screening questions, complete a temperature check, and administer appropriate testing as described above.

Upon a successful screening, Camp staff will help unload the camper(s) luggage, load it on the bus, and allow your camper entrance to the bus. To lower the risk of spreading COVID-19, we ask that parents and families remain in their vehicle during drop off.

The following precautions will be taken for the duration of the bus ride to Camp:



- Each camper will be issued a sanitization kit to sanitize their space on the bus
- All campers and staff will be required to wear a mask for the duration of the trip
- Windows may remain open for the duration of the ride
- The number of available seats may be reduced as appropriate to allow for additional spacing

During Camp

In order to lower the risk of the transmission of COVID-19 in Camp, we have adjusted our camp procedures, policies, and lowered our capacity. We may need to change any or all of these procedure as we adapt to the latest data and guidance from public health officials.

These expectations will be announced to all campers during the first days of camp and throughout their time at Camp as needed.

Testing & Quarantine

Camp is requiring the following of our participants and staff prior to attendance in the summer of 2021.

1. Proof of a completed vaccination series against COVID-19. Participants must have received their final vaccine dose 2-weeks prior to the start of their camp session to be considered [fully vaccinated](#).
 - a. Proof of this completed vaccination series must be uploaded into your CampDoc profile 1-week prior to the start of your Camp session.
 - b. Those who are [fully vaccinated](#), have not been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, and are not actively showing [signs or symptoms](#) will be exempt from our testing protocols.
2. Those who have tested positive for COVID-19 in the past 3 months and fully recovered, have not been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, and are not actively showing [signs or symptoms](#) will also be exempt from testing protocol. Physician confirmation will be required.

OR

*For those **who have not completed** their vaccination series, have been a close contact of a positive case of COVID-19 within 2-weeks of the start of Camp, or are actively showing [signs or symptoms](#), the following will be required:*

1. Proof of a negative PCR COVID-19 test within 3-5 days of arrival
2. Rapid Antigen testing upon arrival to Camp or your bus stop
3. Rapid Antigen testing on or about Day 4 of Camp
4. Surveillance testing of small samples of our Camp population for the remainder of the Camp stay



If a staff or participant is unable or unwilling to complete a vaccination series or participate in successful screening & obtain negative COVID-19 test results prior to Camp, they will not be permitted to join us at Camp.

In addition to testing, Camp will be utilizing the use of pods. Wherein each cabin group or outpost trip will live, eat, wash and do most activities together as a pod. When pods need to interact for programs or activities, mitigation measures such as physical distancing and/or facemasks will be utilized as appropriate.

Mask Wearing Policy

In order to contain possible exposure and spread of COVID-19, Camp will be requiring the use of [facemasks](#) that cover both the nose and mouth when participants and staff are indoors with participants and staff who are outside of their pod (Camper cabin or outpost trip group) or during sustained large group gatherings outdoors. These protocols will apply regardless of your vaccination status.

As an example masks will not be required when:

- Campers and/or staff are located inside their own cabin with their own pod
- Campers and/or staff are outdoors without sustained gathering with those outside of their pod
- Campers and/or staff are seated at their table and eating
- Camper and/or staff are taking showers or brushing teeth
- Campers and/or staff are taking part in water activities

Cleaning, Handwashing & Sanitization Procedures

Camp has also increased our cleaning processes. Our cleaning processes follow current recommendations of the Centers for Disease Control and Prevention (CDC) and the Wisconsin Department of Health.

In some areas around the property, you will notice staff performing different levels of cleaning as determined by the specific areas frequency of use. Expect frequently touched surfaces, washhouses, restrooms, and shared spaces to be cleaned and disinfected a minimum of once daily. In our more high use areas expect cleaning and disinfection to occur more frequently.

Handwashing continues to be a very important risk mitigation step as it helps stop the spread of germs. In addition to the lavatory sinks, found in all restrooms around Camp, you will see additional attention being given to handwashing and utilizing hand sanitizer, which will be used when, water and soap is not available.

All staff will be equipped with hand sanitizer to encourage frequent use.

Meals



Prior to meals at Camp or on the trail, all campers will be instructed to wash their hands with soap and water or to utilize hand sanitizer as appropriate.

Meal service at Camp will continue to be family style, however the location of meals and timing may be different than what you are used to. Meals may be served inside Nash, at the MLC, outside in the pavilion, or under a tent.

Cabins and trip groups will eat together in pods.

Program Areas & Camp Activities

Camp will apply many of the mitigation strategies described above to our program areas at Camp. In general, here are some modifications your camper can expect during Camp activities:

- Washing or sanitizing hands prior to the start of an activity.
- Participating within your pod.
- Maintaining physical distancing and mask wearing as needed if multiple pods are together.
- Program staff will wear masks at all areas as appropriate.
- Games will be modified to limit interactions like holding hands, linking elbows, etc.
- Washing or sanitizing hands following the end of an activity.

Inside the Cabin

While inside their cabin with their pod, campers and staff do not need to wear facemasks.

Campers will only be allowed on their own beds and should not touch other camper's clothes or equipment.

Campers in bunk beds will be required to sleep in opposite directions. (Head to toe)

Shower Time/Wash House Use

Cabin groups will have assigned shower times. Campers should avoid sharing bathroom supplies. Campers need to bring their own supplies and a container for toiletries.

Washhouses & bathrooms will be available for use when nature calls. Campers and staff should wear masks upon entering the building and all campers and staff should wash their hands and sanitize after using the bathroom.

Trail

Trail is a special part of Camp life. To help limit the risk of exposure and spread of COVID-19. Camp's risk mitigation strategy as related to trail is based on our five pillars:

- Appropriate Screening
- Intentional Distancing & Use of POD's



- Diligent Hygiene
- Consistent Facemask Usage (as appropriate)
- Cleaning & Disinfecting

Individually, these pillars are inadequate to mitigate the risk COVID-19 poses to our community. When layered and diligently practiced, they are designed to minimize the risk of contracting COVID-19 while on the trail & in Camp. These are intended to work in concert with our normal policies and practices related to cleaning, health, medical concerns, and infectious disease. In some cases, they may conflict with those typical practices; in such cases, these new protocols will supersede existing practices.

Policy & Procedure for Suspected COVID-19 Symptoms and/or Positive COVID Test

Should a camper or staff member begin to exhibit COVID-19 symptoms, they will be immediately removed from their pod to allow for health center evaluation. If determined necessary, the participant will be [quarantined](#), and tested for COVID-19 using a rapid antigen test.

If the rapid antigen test is positive for COVID-19, the following steps will be taken:

1. Participant or staff will have a PCR test completed to confirm the positive test.
2. Participant or staff will [isolate](#) until the results of the test are confirmed.
3. [Contact tracing](#) will be completed and additional tests administered as warranted.
4. While maintaining confidentiality, Camp will notify the parents of the affected participants and the steps that Camp has taken.
5. Upon confirmation of a positive test, parents will be notified and the participant will be removed from the property as soon as possible and as warranted.

Visitor Days

Unfortunately, to ensure we do not inadvertently introduce COVID-19 to our camper population, visitors will not be allowed this summer. We will also not be running any camp tours with prospective camp families.

Advanced & Expo Trip Paddle-Ins & Slideshow

This special day/night is often the penultimate moment for many of our campers and their families as they welcome their participants home following an extended wilderness trip. This year, we will be modifying our paddle-in experience for our families. We will not be allowing visitors on site for the duration of the summer. We will however be offering Zoom presentations from our participants to share the special moments of the trip with family from far and wide. We hope you will join us virtually to celebrate this amazing accomplishment! More information to come from our Outpost team!



Staff Time Off

Appropriate time off for our staff is crucial to the success of our programming, mental well-being, and care of your children. Staff time off will be incorporated into

Camp programming. At this time seasonal staff will not be mandated to remain on Camp property on their time off. They will be expected to abide by a revised code of conduct and will participate in strict testing protocols to lower the risk of transmission.

Camp Vehicles & Transportation

Travel to and from Camp will be required at some point during your Manito-wish Experience.

The following precautions will be taken prior to and for the duration of the trip:

- The vehicle will be sanitized daily
- All campers and staff will be required to wear a mask for the duration of the trip
- Windows may remain open for the duration of the ride as weather allows
- The number of available seats may be reduced to allow for additional spacing

Camp Deliveries

Camp will continue to allow deliveries for essential items to Camp. This may include UPS, FedEx, USPS, food deliveries, septic, propane, laundry, etc. All vendors will be expected to check in with Camp and to comply with Camp's protocols related to COVID-19 to limit the risk of additional exposure.