



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CAMP MANITO-WISH YMCA - HORSEBACK RIDING ASSISTANT

MINIMUM QUALIFICATIONS:

1. Minimum of 18 years old
2. Previous leadership experience
3. Desire and proven ability to positively interact, teach, build confidence and self-esteem and work with children and staff in wilderness and "in-camp" settings
4. Knowledge of horse care and training as well as equipment maintenance and care
5. Certified in Lifeguard Training (LGT)/Wilderness Water Safety (WWS), Standard First Aid/Wilderness First Aid (WFA) and CPR (Certifications may be obtained through Camp Manito-wish prior to first day of work)
6. Good written and verbal communication skills
7. Strong and good character: Optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability

RESPONSIBLE TO: Horseback Riding Director
Program Staff Director
Summer Program Director

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work with groups participating (age and skill levels), and provide necessary instruction to campers
2. Must be able to relate effectively to diverse groups of people
3. Ability to teach Western riding skills to participants of various skill levels
4. Ability to take care of horses and maintain a safe barn
5. Ability to physically ride and train the horses
6. Ability to work independently, meet deadlines, and communicate effectively
7. Ability to communicate and train staff and campers in safety regulations and emergency procedures
8. Physical ability to respond appropriately to situations requiring first aid, fire evacuation and illness
9. Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
10. Visual and auditory ability to identify and respond to environmental and other hazards related to the in-camp program

SPECIFIC RESPONSIBILITIES:

1. Manage the risk to best provide a safe and secure riding area
2. Understand proper procedures in case of any emergencies at the riding area
3. Work with horses and classify them as to their suitability for various levels of riding skill
4. Teach variety of riding skills, maximizing the number of riders for instruction
5. Include participants in feeding and grooming of the horses
6. Lead trail rides around the area and on trails
7. Supervise detail at the horse barn
8. Make Program Announcements for activities offered during morning Coaching Periods
9. Maintain a good working relationship with the horse owner, Ferrier, feed suppliers, veterinarians (as needed), DNR personnel, private landowners, and general public who may have an impact on (or be impacted by) our riding program
10. Participate in opening/closing day events, and special activities
11. Actively participate in all training sessions
12. Attend and be on-time to each meal when not on time-off

13. "Convoy" - act as camp representative on buses/vans bringing campers to and from camp at start and end of sessions, as necessary
14. "Cunot" - take responsibility for a cabin group during cabin activity periods, meals and at night as necessary
15. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements
16. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
17. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
18. Provide opportunities for camper/staff discussion centering on Camp's mission and personal growth
19. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience
20. Capable of effective and sustained mental, emotional, and social interaction with others in the camp's fast-paced, youth-centered, community living environment
21. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment
22. Perform other duties as assigned

TIME OFF:

1. Two 24-hour period and one 12-hour off per session
2. Any other time off at the discretion of the Horseback Riding Director