



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CAMP MANITO-WISH YMCA – FALL LOGISTICAL DIRECTOR

JOB OBJECTIVE: Together with the Program Director and Challenge Course Director, the Fall Logistical Director is responsible for overall day-to-day delivery of Manito-wish's Leadership Program during the fall. The Fall Logistical Director helps to train and supervise Leadership staff throughout the fall. The position typically runs from mid August to late October.

MINIMUM QUALIFICATIONS:

1. Minimum of 21 years old
2. Previous supervisory / management experience
3. Significant ropes course and ground facilitation experience
4. At least one year of prior experience at Camp Manito-wish YMCA
5. Desire to work with youth to develop social-emotional skills and build strong communities
6. Strong leadership and organizational skills
7. Good character, integrity and adaptability
8. Enthusiasm, patience and self-control
9. Ability to work independently, meet deadlines and communicate effectively

RESPONSIBLE TO: Program Director and Camp Director

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work effectively with participants of various ages and skill levels and provide necessary instruction to participants
2. Ability to observe participant behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
3. Visual and auditory ability to identify and respond to environmental and other hazards related to the challenge course and other programming areas
4. Physical ability to respond appropriately to situations requiring first aid, fire, evacuation and illness
5. Cognitive and communication abilities to plan and conduct activities to achieve participant and staff development objectives
6. Possession of strength and endurance required to maintain consistent supervision of participants and staff
7. Must be able to relate effectively to diverse groups of people

SPECIFIC RESPONSIBILITIES:

1. Supervise, mentor and support the program's Fall Facilitators
2. In conjunction with the Program Director and Challenge Course Director, plan and implement trainings for Trail Facilitators and Fall Facilitators
3. Facilitate and supervise groups of youth on ropes course and ground initiatives as needed
4. Liaise with other Manito-wish staff to ensure high-quality delivery of all programs
5. Provide meal counts and maintain the dining space used for each program including Nash, MLC, picnics, or trail-programs
6. Work with representatives of client organizations to adapt programming as necessary and communicate information to facilitators
7. Take responsibility for 24-hour coverage of the emergency phone line as part of a rotation and work with other staff to manage ensuing incidents
8. Create a physically and emotionally safe environment for all participants
9. With the Program Director, Challenge Course Director, and Leadership Trail Director take responsibility for overall implementation of all programming

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10. Manage all risks associated with abuse as directed by Camp Manito-wish YMCA.
11. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements

12. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
13. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
14. Provide opportunities for participant/staff discussion centering on Camp's mission and personal growth
15. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience
16. Capable of effective and sustained mental, emotional, and social interaction with others in the camp's fast-paced, youth-centered, community living environment
17. Able to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment
18. Perform other duties as assigned

TIME OFF:

1. Schedules are made according to programming schedule
2. Any other time off at the discretion of the Program Director