



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **CAMP MANITO-WISH YMCA – CONTRACT DRIVER**

### **MINIMUM QUALIFICATIONS:**

1. Minimum of 21 years old
2. Ability to work independently and meet deadlines
3. Desire and proven ability to work with children
4. Have a valid driver's license
5. NO traffic violations within 12 months of starting date of employment
6. Strong and good character: optimism, resilience, humility, empathy, awareness of self and others, resourcefulness, responsibility and adaptability

**RESPONSIBLE TO:** Logistics Director or Wilderness Program Director or Summer Program Director

### **ESSENTIAL FUNCTIONS:**

1. Ability to communicate and work effectively with groups of campers (age and skill levels), and provide necessary instruction to campers
2. Experience driving larger vehicle such as a suburban and a 12 passenger van
3. Physical ability to respond appropriately to situations requiring emergencies on the road such as accidents
4. Must be able to relate effectively to diverse groups of people
5. Training prior to start of drives

### **SPECIFIC RESPONSIBILITIES:**

1. Keep records on vehicle maintenance and mileage
2. Drive
3. Be familiar with and follow procedures for reporting accidents, injuries, incidents, safety check, backing up, loading and unloading and vehicle break down
4. Be familiar with any health problems of campers and staff that are transported
5. Teach and monitor proper use of seat-belts, safe loading and unloading, proper behavior on the vehicle, and other aspects of vehicle safety
6. Clean and maintain vehicles
7. Strong ability to communicate effectively through verbal and written mediums
8. Actively participate in all training sessions when applicable
9. Understand and commit to the Manito-wish Mission, Vision and Commitment Statements
10. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility
11. Understand and commit to all policies related to Child Abuse Prevention directed by Camp Manito-wish YMCA
12. Provide opportunities for camper/staff discussion centering on Camp's mission and personal growth
13. Uphold rules and policies associated with Camp Manito-wish YMCA and support the group living experience
14. Perform other duties as assigned

### **SPECIALIZED SKILLS:**

1. Driving with a fully loaded trailer (boats or enclosed)
2. Attaching and detaching trailers from vehicles

### **POSSIBLE LOCATIONS OF DRIVES:**

1. Manito-wish River area
2. Sylvania Wilderness
3. Porcupine Mountains
4. Bayfield WI
5. Superior Hiking Trail
6. Turtle Flambeau Flowage